

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
April 26, 2021

I. Call to Order: 6:40p.m. at Peace Lutheran Church.

II. Members Present: Joseph Perez, Lori Hartzell, Jeremy Baumann, Karen Dressel, Mary Fritz-Barfnecht, Adam Hanson, and Pastor David Hanson.

Absent: Tim Heun

Others:

III. Devotions: Done by Lori

IV. Open Forum:

V. Adopt Agenda: Discussion regarding incorrect March meeting date listed on the agenda.

Motion to adopt agenda as written with one correction, change the Ministry Board Meeting Minutes date from March 22, 2021 to the corrected date of March 29, 2021. Mary/Adam/No discussion/Carried

VI. Approval of Minutes

A. Approval of Ministry Board Meeting Minutes from March 29, 2021

Motion to approve the March 29, 2021 Ministry Board meeting minutes as written Jeremy/Mary/No Discussion/Carried.

VII. Reports:

A. Financial Report: Jeremy reviewed income and expenses

Motion to approve the Financial Report as presented Lori/Adam/No discussion/Carried.

B. Pastor's Report:

Motion to approve Pastor's Report as written Adam/Jeremy/No discussion/Carried.

C. Ministry Team Reports: Reviewed.

- i. Altar Care
- ii. Care
- iii. Christian Education – Vacation Bible School – March 23 & April 13
- iv. Missions
- v. Outreach
- vi. Property
- vii. Worship & Music

VIII. Old Business

- A. 10% Benevolence Conversation/Update to Constitution- Table this discussion until next month's meeting
- B. Current Covid Procedures – Discussion on VBS for Covid procedures and how the Ministry Board should be involved – VBS will discuss the procedures with all volunteers

IX. New Business:

- A. Desk Duty – After discussion

Motion to add welcome/connection desk duty to Ministry Board opening/closing duties and have a member at the desk each Sunday. Mary/Adam/No discussion/Carried

- B. Post COVID Procedures – Bring Back Busy Bags, Open Coat Room, Etc. –

Motion to open coat closet to 50% and bring back busy bags- Property committee to put hangers in closet- Jeremy/Adam/ Carried

- C. Employee Handbook Update – Discussion to Amend Bereavement to the following

8.4 Funeral Leave

In the event of a death in his or her immediate family (to include spouse, children, parents, brother, sister, grandparents, grandchildren, mother-in-law, father-in-law, or legal guardian), an employee shall normally be allowed three (3) days, with pay, to attend the funeral and to deal with family affairs. "Children" includes the employee's biological, adopted, or foster child, as well as a stepchild, legal ward, or child for whom the employee has day-to-day responsibilities to provide care and financial support. In cases where there is a special need related to circumstances, generally assumed to be the sudden death of an immediate family member or cases requiring extensive travel, up to a total of ~~five (5)~~ ten (10) working days may be granted by the supervisor.

Motion made to update the bereavement policy Jeremy/Adam/No discussion/Carried

X. Adjourn:

Motion to adjourn Lori/All/No discussion/Carried. Adjourned at 8:40 p.m.

XI. Closed with Prayer

XII. Information:

- A. Next Meeting: May 24, 2021
- B. April Meeting Devotions: Jeremy
- C. May Communion Assistants: Tim & Adam